LONICERA PREMIUM HOTEL

CUSTOMER DISCLOSURE TEXT

According to the Law No. 6698 on the Protection of Personal Data (hereinafter referred to as the "Law") **LONICERA PREMIUM HOTEL** is the data controller since it processes personal data about you. According to Article 10 of the Law regulating the "Disclosure Obligation", data controllers are obliged to are obliged to inform the natural persons whose data they process about certain issues.

With this awareness, we will protect your personal data as explained below and within the limits prescribed by the within the framework of the Law.
As Data Controller, we would like to inform you in accordance with Article 10 of the Law titled "Data Controller's Obligation to Inform".

About the Data Controller

Pursuant to Law No. 6698, **LONICERA PREMIUM HOTEL** (hereinafter referred to as "**DATA RESPONSIBLE**"), as Data Controller, may process, record, store, store, classify, update, and disclose/ transfer your personal data specified below to third parties at home or abroad in accordance with the law and honesty rules and for the period required for the purposes we foresee, within the scope of our purposes described below, in accordance with the law and honesty rules and in cases permitted by the legislation and / or limited to the purpose for which they are processed.

Your Processed Personal Data, Legal Reasons and Purposes of Processing

Your Personal Data subject to processing;

- Name, surname, Turkish ID number, passport information, passport number or temporary Turkish ID number if you are a foreign citizen, place and date of birth, marital status, gender, occupation information and a photocopy of your Turkish ID card, passport or driverDs license,
- Your contact data such as address, telephone number, e-mail address,
- Your financial data such as your bank account number, IBAN number, your spending information at the hotel,
- Accommodation data such as the room you stayed in, room type, check-in and check-out dates,
- Your information regarding the notifications to be made to the Republic of Turkey Ministry of Culture and Tourism, Republic of Turkey Ministry of Interior and its affiliated organizations within the framework of both internal transactions, contractual relations and legal obligations,
- Responses and comments you share in physical and/or digital environment in order to evaluate our services,
- Your closed circuit camera system image recording and photographs taken during your stay in our hotel,
- tritten notes and voice call records kept in case you contact our Call Center,
- tithin the scope of the protection of other customers and public health during the services provided, health data such as Covid 19 PCo test result, vaccination card sho ing Covid 19 vaccination information, T.o. Ministry of Health Hayat Eve Sığar application (HES) code, instant body temperature information / fever status and other health data obtained in case medical intervention is required during accommodation,
- vour data regarding your private health insurance, if any, for the purpose of financing and planning health services during your stay at our hotel,
- vour religion and blood group information in your ID card / passport,
- Please provide vehicle license plate number if you benefit from parking and valet service,
- vour bro sing information, IP address, bro ser information obtained during the use of our hotel ebsite and social media platforms and applications,
- vour personal data such as your signature, name surname, age, degree of pxriomity, room number of your spouse and children and other persons accompanying you can be processed.

Your personal data collected; In accordance with the basic principles stipulated by Law No. 6698, a) Compliance with the law and honesty rules, b) Being accurate and up-to-date when necessary c) Processing for specific, clear and legitimate purposes, ç) Being connected, limited and measured for the purpose for which they are processed, d) Being kept for the period stipulated in the relevant legislation or required for the purpose for which they are processed, and in accordance with Law No. 6698;

Art. 5/2 (a) "expressly provided for by law",
Art.5/2 (c) "Processing of personal data of the parties to a contract is necessary, provided that it is directly related to the conclusion or performance of the contract",
Art.5/2 (ç) "Fulfillment of the legal obligation of the Data Controller",
Art.5/2(f) "Data processing is mandatory for the legitimate interests of the data controller, provided that it does not harm the fundamental rights and freedoms of the data subject" and based on the processing condition of explicit consent,
Planning and implementing our human resources policies in the best way, planning and executing our commercial partnerships and strategies correctly, ensuring the legal, commercial and physical security of our party and our business partners as the DATA RESPONSIBLE, ensuring the corporate functioning of the DATA RESPONSIBLE, working to make you benefit from the products and services offered by the DATA RESPONSIBLE in the best way, Suggesting the products and services offered by the DATA RESPONSIBLE by customizing them according to your demands, needs and requests, ensuring data security at the highest level, creating databases, improving the services offered on the DATA RESPONSIBLE website, contacting those who submit requests and complaints to the DATA RESPONSIBLE, eliminating errors on the DATA RESPONSIBLE website and;

- Sharing the requested information ith the Republic of Turkey Ministry of Culture and Tourism, Republic of Turkey Ministry of fnterior and other public institutions and organizations in accordance the relevant legislation,
- Fulfillment of legal and regulatory requirements,
- Effective provision of accommodation services requested by customers, making customer reservations and carrying out transactions within this scope,
- Providing information about customer reservations,
- Confirmation of customer identity,
- Informing customers about the products and services offered, campaigns and opportunities, conducting analysis and loyalty studies, providing price, promotion, marketing, other opportunities, general and special offers and information regarding the services provided, conducting surveys and market research,
- DATA CUSTODIAN Planning and managing the internal functioning,
- Ensuring the entrance-exit security of the hotel, preventing foreign and illegal entries, ensuring the security of customers, employees, visitors and other third parties on the hotel premises, monitoring and preventing abuse and unauthorized transactions,
- Assisting in the prevention, detection and prosecution of criminal acts committed on the hotel premises, securing the legal rights of the DATA CUSTODIAN and its customers, employees and visitors,
- Managing security operations, accidents or other similar incidents for medical-insurance purposes,
- Billing for our services,
- To be able to respond to all kinds of questions and complaints regarding the services provided / to be provided by the DATA RESPONSIBLE,
- DATA RESPONSIBLE Taking all necessary technical and administrative measures within the scope of data security of applications, website and electronic systems, social media accounts and physical environments,
- Designing and communicating special content, tangible and intangible benefits on web and mobile channels, using the visuals, audio and photos from in-hotel photo and video shoots for promotional/ advertising purposes in all channels (social media, outdoor advertising, printed, visual and digital media),
- Measuring, increasing and researching customer satisfaction,
- Investigation, detection, prevention and reporting of breaches of the Convention and the law to the relevant administrative or judicial authorities,

purposes and within the scope of the personal data processing conditions specified in Articles 5 and 6 of the Law.

Transfer of Your Personal Data

Your personal data; In cases clearly specified in the laws, upon request, in cases specified in the laws public institutions (public institutions and organizations such as ministries and presidential councils) in the law may be transferred within the prescribed purpose and limitations. In this context, your personal data;

- The Ministry of Culture and Tourism, the Ministry of fnterior, and sub units under the ministry,
- with the Social Security Institution,
- with the General Directorate of Security and other law enforcement agencies,
- with the General Directorate of Population,
- with the judicial authorities,
  With tour agencies in Turkey or abroad that we cooperate with as 🕐 DATA RESPONSIBLE,
- With the legal representatives you have authorized,
- With third parties we consult, including lawyers, tax advisors, accountants and auditors we work with,
- With regulatory and supervisory bodies and government authorities,
- DATA RESPONSIBLE board of directors and Company shareholder(s),
- may be shared with domestic or foreign suppliers, support service providers, archive service providers and business partners whose services we benefit from or cooperate with as DATA RESPONSIBLE.

Methods of Obtaining Personal Data

Your personal data, the service provided by the DATA RESPONSIBLE and the DATA RESPONSIBLE's commercial

Although it may vary depending on their activities; automatic or non-automatic
All agreements/information forms related to the transactions issued with the methods, approval and/or your signature

with all contracts/information for and other documents related to transactions issued with your consent and/or signature, DATA RESPONSIBunits and departments, website, social media channels, mobile devices verbally, in writing or electronically through applications, security cameras and similar means will be able to meet.

As a Relevant Person, Your Rights Listed in Article 11 of Law No. 6698

The rights of natural persons whose personal data are processed in accordance with Article 11 of Law No. 6698 is as follows;

- Learn whether personal data is being processed,
- Request information if personal data has been processed,
- Accessing and requesting my personal health data,
- To learn the purpose of processing personal data and whether they are used in accordance with their purpose,
- To learn whether personal data is transferred domestically or abroad and, if so, to know the third parties to whom it is transferred,
- To request correction of personal data in case of incomplete or incorrect processing and to request notification of the transaction made within this scope to third parties to whom personal data is transferred,
- Although it has been processed in accordance with the provisions of Law No. 6698 and other relevant laws, to request the deletion or destruction of personal data in the event that the reasons requiring its processing disappear and to request notification of the transaction made within this scope to third parties to whom personal data is transferred,
- To object to the emergence of a result against the person himself/herself by analyzing the processed data exclusively through automated systems,
- In case of damage due to unlawful processing of personal data, to demand compensation for the damage.

Lonicera Premium	**LONICERA PREMIUM HOTEL**
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Your applications for your rights listed above, including the necessary information identifying your identity and your request containing your explanations regarding your right you request to use from the rights specified in Article 11 of the Law No. 6698; By filling out the Relevant Person Application Form, which you can obtain physically from our hotel or from the website www.lonicera.com.tr you can send a signed copy of the form to "Türkler Mah. Gölcük Cad. No:5 Alanya / Antalya" address in person with documents identifying your identity, you can send it through a notary public or other methods specified in Law No. 6698, or you can send the relevant form with secure electronic signature to KVKK@lonicera.com.tr from your e-mail address that you have previously notified to the DATA RESPONSIBLE and registered in the DATA RESPONSIBLE system.

However, if the transaction requires an additional cost, we will charge the fee in the tariff determined by the Personal Data Protection Board.

Applications must be made in Turkish. Applications must include name, surname and signature if the application is in writing, Turkish Republic identification number for citizens of the Republic of Turkey, nationality, passport number/identification number for foreigners, residential or workplace address for notification, e-mail address for notification, telephone or fax number and the subject of the request.

In the application, which includes explanations regarding the right that the relevant person has and will make in order to exercise the above-mentioned rights and requests to exercise; the matter requested must be clear and understandable, the matter requested must be related to his/her person or if he/she is acting on behalf of someone else, he/she must be specially authorized in this matter and document his/her authority, the application must contain identity and address information and documents certifying his/her identity must be attached to the application.

Within the scope of Law No. 6698, we notify as "**Data Controller**". Sincerely,

POLYGLOT TURİZM VE TİCARET A.Ş. / LONICERA PREMIUM HOTEL
Türkler Mah. Golcuk Cad. No:5 Alanya / Antalya
Telephone: 0242 510 1300
e-mail: kvkk@lonicera.com.tr

☐	**6698 Sayılı Kişisel Verilerin Korunması Mevzuatı Uyarınca Müşteri Aydınlatma Metnini Okudum ve Anladım.**

Veri Sahibi / Müşteri		
Adı Soyadı	**:**	
Tarih	**:**	
İmza	**:**	

Müşteri Yakını
Adı Soyadı:……**İmza:**……**Tarih:**……/……./……**Saat:**…..
Yakınlık Derecesi: ……..
Müşteri Yakınından Onam Alınma Nedeni:

- Müşteri 19 yaşından gün almamış *(Her iki ebeveynden -anne ve baba- imza alınır. Ancak boşanmış aile ise imza velayet sahibi ebeveynden alınır)*
- Temyiz kudretine haiz değil /karar verme yetisi yok *(Vasisi ya da yasal temsilcisinden imza alınır)*

Tercüman (Müşteri yabancı ise ve Türkçe bilmiyor ise)
Görüşüme göre tercüme ettiğim bilgiler müşteri / müşteri yakını tarafından anlaşılmıştır.
Tercüme Yapanın Adı Soyadı :……..……..
İmza: ……**Tarih:** …../……./…… **Saat:**……